

INCIDENT REPORTING PROTOCOL

USHPA SOPs require that accidents and incidents be reported so that: members can learn from what happened and fly more safely, pilots and the organization are legally protected, and the insurance company is notified should any claims arise.

1. Each individual pilot involved in an accident or incident, if able, shall be responsible for reporting it.
2. To notify USHPA, use the fill-in Preliminary Incident Report form available online at www.usHPA.org/page/incident-report .
3. Inform the Club Safety Coordinator, the Club Site Coordinator, and the site landowner, of the accident/incident.
4. Notify USHPA's Regional Director in the event a pilot suffers serious injury or an aircraft receives substantial damage.

If assistance is needed to comply with this protocol, the Club Safety Coordinator is knowledgeable about the accident/incident reporting process

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